

Built-Up Roof Inspections

Existing built-up roofing shall be removed to the existing decking or fiberboard insulation.

Deck Inspection:

- After removal of existing roof covering, inspection of the existing roof decking.
- Verification that materials and roof pitch match the Underwriter Laboratories (UL) assembly instructions. The Building Division has a UL Assembly book for your use. Copies of the appropriate assembly will be made and attached to your permit. This information **must** be on the job site for the inspection(s) to be performed.

Appendix Chapter 15 Exception:

If the following UBC Appendix Chapter 15 exception has been complied with prior to the issuance of the permit, the contractor shall provide two copies of the engineering report (both copies stamped and wet-signed) and a letter written by the contractor stating that he/she is verifying the remaining items from the exception.

Exception: The Building Official may allow existing roof coverings to remain when inspection or other evidence reveals all of the following:

1. That the roof structure is sufficient to sustain the weight of the additional load of the roof covering. *(engineering report required)*
2. There is not more than one (1) existing roof cover on the structure.
3. The existing roof cover is securely attached to the decking.
4. The roof deck is structurally sound.
5. The existing insulation is not water soaked.

Existing Covering Inspection:

- Existing roof covering will be inspected for compliance with the listed exception items.
- The inspector will check the UL listing for other preparations that may need to be done for the particular assembly.

Updated 7/31/15

- Verification that materials and roof pitch match the Underwriter Laboratories (UL) assembly instructions

Final Inspection:

- Project complete
- Flashing sealed

Smoke and carbon monoxide detectors will be inspected on residential reroofs